



**Job Title:** DELIVERY DRIVER

**Rate of Pay:** \$17.25 per hour plus mileage reimbursement at current IRS business rate

**FLSA:** Non-Exempt – Part Time 10-15 hours per week

**Supervisor:** Delivery Coordinator/Director of Volunteer Engagement

**Position Description:** Delivery driver. The duties of this position will be executed on Tuesdays and Fridays. There are delivery routes starting as early as 9am until approximately 6pm. (Estimated 10-15 Hours Weekly).

**The Ideal Candidate:** Aligned with Mama's Kitchen core values, the ideal candidate will be eager and dependable. This position may engage with volunteers, co-workers, and service recipients. A friendly, responsible, and professional demeanor is required at all times.

**QUALIFICATIONS REQUIRED:**

- Dependable vehicle
- CA Driver's license
- Clean Driving record
- Attention to detail.
- Ability to closely follow directions, spoken and written.
- Ability to read maps or use navigation tools on smart phone.
- Ability to walk, bend, stoop and carry client meal bags efficiently and safely.
- Physical ability to drive, walk, and use stairs (up and down) is required.

**ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:**

- Responsible for delivering meals to clients across San Diego County
- Ability to adapt to potential last-minute changes.
- Excellent communication skills
- Executes other duties as assigned.

**The expectations of the ideal candidate:**

- **Self-led:** Knows and completes responsibilities in assigned timelines, asks for clarifications when needed.
- **Sensitive** to the circumstances and needs of the critically ill, as well as people with mental health and substance abuse issues.
- **Customer-oriented:** Works well with all stakeholders and promotes a positive image of the agency and works diligently to resolve customer issues.
- **Poised:** able to maintain a calm, positive and constructive attitude during interactions with diverse populations, sometimes in challenging situations

**Physical demands:** While performing duties of job, you will be required to get in and out of your vehicle multiple times per shift, drive, walk; sit; use hands to handle objects, tools, or controls; reach with hands and arms; talk and hear. Employees must bend, stoop and lift and/or move up to 65 pounds unassisted on a regular basis. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Background Check: All employees are required to go through a yearly background check.

### **Vision Statement**

We envision a community where all individuals with critical illnesses are no longer vulnerable to hunger.

### **Mission Statement:**

Mama's Kitchen believes that everyone is entitled to the basic necessity of life – nutritious food. Our services improve the health and well-being of individuals and families vulnerable to malnutrition due to critical illnesses.

### **Mama's Kitchen Core Values**

**Dignity and Respect:** Focus on the individual is at the heart of everything we do at Mama's Kitchen. Mama's Kitchen fosters a community where mutual respect and dignity are preserved by promoting humanity, compassion and empathy towards our clients, donors, volunteers, and staff.

**Reliability:** Mama's Kitchen is resourceful, efficient, and flexible. Our clients tell us that reliability is what sets Mama's apart from other organizations.

**Integrity:** Guided by honesty, loyalty and a commitment to confidentiality, Mama's Kitchen is responsive to the needs of all our clients, volunteers, donors, and staff. We pride ourselves in doing what we say we are going to do.

**Diversity:** Mama's Kitchen is an all-inclusive family. We foster a welcoming environment and embrace all members of the community without judgment.

**Team Work:** Mutual effort and unity are the ingredients that allow our mission to succeed.

### **Equal Opportunity**

Mama's Kitchen has a long-standing commitment to equal employment opportunity for all applicants for employment. Employment decisions including, but not limited to, those such as employee selection, performance evaluation, administration of benefits, working conditions, employee programs, transfers, position changes, training, disciplinary action, compensation, and separations are made without regard to race, color, religion (including religious dress and grooming), creed, national origin, nationality, citizenship status, domestic partnership status, ancestry, gender, affectional or sexual orientation, gender identity or expression, marital status, civil union status, family status, age, mental or physical disability (including AIDS or HIV-related status), atypical heredity cellular or blood trait of an individual, genetic information or refusal to submit to a genetic test or make available the results of a genetic test, military status, veteran status, or any other characteristic protected by applicable federal, state, or local laws.

Please send resume to [jobs@mamaskitchen.org](mailto:jobs@mamaskitchen.org)

